

Application for Issue of Additional TRFs
Centre Number: SG002

Candidate's Full Name:	ID Document No. <i>(Passport / Singapore NRIC)</i>	Test Date <i>(dd/mm/yyyy)</i>	Candidate No.
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Email Address:	Contact Numbers:	<i>Mobile No:</i>
	<i>Home:</i>	<i>Office No:</i>

Details of request

S/n	Description	Unit Cost	Qty	Amount Payable
1	1 st 5 copies* of TRF requested within 2 months' from test-date (sent by registered mail only)	Free		Free
2	TRF requested more than 2 months' from test-date (sent by registered mail only)	S\$23/copy		S\$
3	TRF requested beyond 5 copies (as listed in S/n. 1)	S\$23/copy		S\$
4	DHL courier service per address (<i>Worldwide</i>) Note: DHL cannot deliver to a PO Box <i>(Boardcode: DHL, Subject code: DHL)</i>	S\$64/ address		S\$
5	Local courier service per address (within Singapore) <i>(Boardcode: MAIL, Subject code: MAIL)</i>	S\$11/ address		S\$
Total amount payable				S\$

Please give details below of academic institutions/government agencies/professional bodies/employers you would like your results to be sent to. Add your file/case number if known.

All requests will be processed within 3 working days, excluding Saturday, Sunday and public holidays.

Note: Organisations that subscribe to the electronic download system will ONLY receive an electronic copy the TRF instead of the hard copy.

Address 1

Name of person/department	File/case number
Name of institution/agency/body/employer	
Address	<i>Please tick:</i> <input type="checkbox"/> Registered mail <input type="checkbox"/> DHL (additional S\$64) <input type="checkbox"/> Electronic copy
Country	

Address 2

Name of person/department	File/case number
Name of institution/agency/body/employer	
Address	<i>Please tick:</i> <input type="checkbox"/> Registered mail <input type="checkbox"/> DHL (additional S\$64) <input type="checkbox"/> Electronic copy
Country	

Note: *Additional copies of TRF may only be requested for dispatch to academic institutions/government agencies/professional bodies/employers. Candidates may not at any time request for extra TRF for self-retention.

Address 3	
Name of person/department	File/case number
Name of institution/agency/body/employer	
Address	<i>Please tick:</i> <input type="checkbox"/> Registered mail <input type="checkbox"/> DHL (additional S\$64) <input type="checkbox"/> Electronic copy
Country	

Address 4	
Name of person/department	File/case number
Name of institution/agency/body/employer	
Address	<i>Please tick:</i> <input type="checkbox"/> Registered mail <input type="checkbox"/> DHL (additional S\$64) <input type="checkbox"/> Electronic copy
Country	

Address 5	
Name of person/department	File/case number
Name of institution/agency/body/employer	
Address	<i>Please tick:</i> <input type="checkbox"/> Registered mail <input type="checkbox"/> DHL (additional S\$64) <input type="checkbox"/> Electronic copy
Country	

I certify that the information on this form is complete and accurate to the best of my knowledge and authorise the IELTS Test Partners to forward a copy of my TRF to the department/s or institution/s listed above.

Signature

Date: / / (dd/mm/yyyy)

For Office Use Only		
Date of Payment	CSE's Initial	Receipt No : E Sequence No: C
TRF(s) Sent out on	ESA's Initial:	DHL Airway bill number(s)

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