

# SYNC SINGAPORE PROGRAMME 2019

8 to 12 July 2019 10:00 hrs to 17:00 hrs (GMT + 8)

Venue: Enabling Village, Seminar Rooms 1 & 2

Programmed By



Organising Partners



Venue Partner



## Application Form

### OVERVIEW

**Sync Singapore Programme** is specially organised by Very Special Arts Singapore, British Council, National Arts Council and Singapore International Foundation.

The Sync Singapore Programme, led by Jo Verrent and Sarah Pickthall (Sync UK) comprises the following:

1. 5-day Intensive Workshop (**8 to 12 July 2019**);
2. 3 one-hour one-to-one coaching sessions:
  - a. First via skype, on either **24 June 2019**, or **25 June 2019**, or **28 June 2019**, all **after 14:00 hrs (GMT + 8)**;
  - b. Second during intensive workshop week, **8-12 July 2019, 10:00 hrs to 17:00 hrs (GMT + 8)**;
  - c. Third via skype, **after 12 July 2019**.

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**ELIGIBILITY**

Details about the programme:

1. Conducted in English;
2. Non-residential, from 10:00 hrs to 17:00 hrs (GMT + 8) at Enabling Village Seminar Rooms 1 & 2;
3. 2 teas and 1 lunch will be provided on each day;
4. Fully sponsored and requires 100% attendance for the 5 days.

Eligible applicants must be:

1. An artist or arts manager;
  2. Consider himself or herself to be a person with disability OR is a disabled person;
  3. Be able to self-advocate and speak for yourself (you will be eligible if you can communicate and express your opinion through a sign language interpreter or devices such as a digital relay system);
  4. Have been working professionally in the arts or arts related background for at least 2 years;
  5. Be a Singapore Citizen or permanent Singapore Resident or an overseas citizen of Southeast Asia (SEA) countries, China and India;
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**REQUIREMENTS/  
COMMITMENT**

6. Be available on ***all*** 5 days from 8 to 12 July 2019.

Successful applicants must complete the following deliverables:

1. Develop an Action Plan and be invited to be part of the Arts and Disability Forum in Singapore (TBC – in March 2020);
2. Complete pre- and post-event surveys and related evaluation activities.

More information will be provided upon selection.

**SUPPORTED  
ITEMS**

The organiser will provide support for the following:

1. Full support for the programme which includes 5-day intensive workshop with 2 teas and 1 lunch provided each day.

Please note that any other expenses incurred will be borne by the participant, including but not limited to the following:

1. Transportation cost to the workshop venue;
2. Overseas participants' travel expenses like flight, accommodation, visa and local transportation cost.\*

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**APPLICATION  
DOCUMENTS**

*\* There will be limited support for overseas participants' travel expenses provided by Singapore International Foundation. The amount of partial support will only be determined after evaluation and selection.*

**Please submit all application documents stated below, incomplete applications will not be accepted.**

1. Application Form;
2. Your CV or your website address or articles, images or video/vimeo links. We are interested to find out about your career so far, what training you have had and your achievements;
3. A letter from someone who can recommend you for the Sync Singapore Programme.

*\*Alternatively, you can submit the entire application form via video. Make sure that you answer **all** the questions in the application form. If you would like to have other submission options, please contact the organiser at [syncsingaporeprogramme@vsa.org.sg](mailto:syncsingaporeprogramme@vsa.org.sg)*

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<b>APPLICATION PERIOD</b>	Opening Date: <b>Thursday, 2 May 2019</b> Closing Date: <b>Friday, 24 May 2019 17:00 hrs (GMT +8)</b>
<b>ONLINE SUBMISSIONS</b>	<p>We accept online submission. Application form and other documents are to be sent via email to <a href="mailto:syncsingaporeprogramme@vsa.org.sg">syncsingaporeprogramme@vsa.org.sg</a> by <b>24 May 2019 17:00 hrs (GMT +8)</b>.</p> <p>Please label the email subject header: <b><i>Name of Applicant – Sync Singapore 2019 Programme Application</i></b></p> <p>Use the following naming convention for all attachments: <b><i>Name of Applicant – (Title of Attachment)</i></b></p>
<b>SELECTIONS - HOW DOES IT WORK?</b>	<p>The following selection criteria will be used to assess your application:</p> <ol style="list-style-type: none"><li>1. Readiness for the Sync programme – being at the right point in your career;</li><li>2. Leadership skills and flair that Sync can help you develop;</li><li>3. Ideas about how you will develop in and through the arts in the future: with both short term and long term goals;</li></ol>

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4. Personal and professional experience of barriers and how these have been managed and overcome;
  5. Commitment to the 5-day intensive workshop, 3 one-to-one coaching sessions (2 via Skype) and deliverables;
  6. Availability on 8 to 12 July 2019.

If you have any questions about eligibility or your application, please contact Very Special Arts (S) Ltd's Ms Iris Chin or Ms Jo Tan at [syncsingaporeprogramme@vsa.org.sg](mailto:syncsingaporeprogramme@vsa.org.sg)/+65 64486275.

For queries on overseas participation and support, please contact the Singapore International Foundation's Ajriani Asrul at [ajriani.asrul@sif.org.sg](mailto:ajriani.asrul@sif.org.sg)/+65 66906319.

**APPLICATION  
OUTCOMES**

There will be no interviews but you will be notified if you have secured a place by **early June** via email.

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<p>If you are selected you will need to sign a sponsorship agreement at Very Special Arts (S) Ltd Office or submit the signed agreement electronically if you are an overseas citizen and have your first 1-hour coaching session via Skype on either <b>Monday, 24 June 2019 or Tuesday, 25 June 2019 or Friday, 28 June 2019, all after 14:00 hrs (GMT + 8).</b></p>
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## PART 1: APPLICANT PARTICULARS

### IMPORTANT INSTRUCTIONS

1. All fields in this application form are compulsory. Where information is not applicable, please indicate "N.A."
2. Application must be received by Very Special Arts Singapore before the deadline, on **24 May 2019 17:00 hrs (GMT+8)**. Late applications will not be considered.
3. Application form will be processed only upon receipt of all the relevant documents. Incomplete applications will be returned with the request for the relevant documents, before being accepted and processed.
4. Please send the completed form and relevant documents to [syncsingaporeprogramme@vsa.org.sg](mailto:syncsingaporeprogramme@vsa.org.sg) and email subject of "**Name of Applicant – Sync Singapore 2019 Programme Application**".

#### 1.1 Personal particulars

Salutation: Mr/ Ms *(please delete accordingly)*

First Name:

Last Name (Surname):

Date of Birth:

Gender:  Male  Female

Nationality:

Country of Residence:

Designation:

Organisation:

Email:

Mobile:

Mailing Address:



1.2 Please indicate your type of disability and/or any additional need, and if you have any access requirement in order to participate fully.

Type of disability:

Access requirement, if any:

*Please tell us what you need to support your learning and participation in this workshop (for example, sign interpreter, materials in larger prints, a soft chair or time out to rest). Your application will not be judged on this. It is important for us to know what we might need to put in place if you are selected.*

## PART 2: PROFESSIONAL EXPERIENCE

2.1 What role do you play in the area of arts? What arts related sector are you in? *(Select all that apply)*

Artist/Creative Industry

Professional

Arts policy/Arts  
Education/Academia

Others: \_\_\_\_\_

2.2 Which specific communities are you interested to do arts-based projects with?

Type of disability *(select all that apply)*:

Physical

Others: \_\_\_\_\_

Intellectual

Psychiatric/Mental health

Type of demographic *(select all that apply)*:

Children

Elderly

Youth

Others: \_\_\_\_\_

## PART 3: APPLICATION QUESTIONS

Please answer 3 questions. If applying in writing, please limit your writing to no **more than 300 words per question**; if applying with videos, please put “See video attachment” under each section, and **limit your videos to no longer than 10 minutes for 3 questions**. If you would like to have other submission options, please contact the organiser via [syncsingaporeprogramme@vsa.org.sg](mailto:syncsingaporeprogramme@vsa.org.sg).

3.1 How do you already know and show that you are leading, influencing and/or advocating in your current arts career? (**maximum 300 words**)

3.2 What is stopping you from moving forward in your career in the arts? (**maximum 300 words**)

3.3 What do you want to get out of the Sync Singapore Programme: professionally and personally? (**maximum 300 words**)

## PART 4: DECLARATION

4.1 I declare that the facts stated in this application and the accompanying information are true and correct to the best of my knowledge and that I have not withheld and/or distorted any material facts. I declare that I am conversant with and able to work in English, able to commit to 100% segment of the programme (3 one-to-one coaching sessions and 5-day workshop from 8 to 12 July 2019), and understand and accept the terms and conditions of the support.

Signature:

Date:

4.2 How did you find out about Sync Singapore Programme?

Direct electronic  Word of mouth  Referral

mailer

from: \_\_\_\_\_

Others (please specify)

\_\_\_\_\_

## **Submission Checklist**

Please ensure you have completed the following before your submission:

- Fully completed and signed application form.
- Attached your CV.
- Attached a recommendation letter.
- Attached any document and information that may support your application, such as:
  1. Online links to documentation (e.g. write-ups, news articles, summaries, multimedia content);
  2. Past project proposals and reports;
  3. Video files should be between one to ten minutes in .mp3, .mpeg, .mob or .wmv formats. Photographs should be in .jpg formats.